

ETC International College & Residence Parental Permission Form for individual junior.
(For students under the age of 18). Please keep this sheet for future reference.

Introduction

According to European law, a junior is anyone under the age of 18. There are quite strict laws about how we must supervise juniors.

It is essential that the organisation is aware at all times of the agreed whereabouts of any child or who is supervising them. Supervisors should carry a mobile phone or other device so that they can stay in contact with each other and with ETC College & Residence.

Students aged under 18 require parental permission to leave the school premises on their own. Students aged 14-17 (inclusive) who have the permission of their parents to do so will be permitted, at the discretion of the Director of Studies, to leave the direct supervision of the course staff.

Junior students without this permission will not be accepted onto courses at ETC.

Junior students wishing to stay at the ETC Residence should be 17 years old or above.

School Telephone Number

For all general queries relating to your child's course, please telephone + 44 (0) 1202 559044. If your child is staying in the residence our contact number is + 44 (0) 1202 381890. All students are supplied with the school emergency number, which is currently (07966) 380973. This is a 24-hour telephone service, but should only be used in the event of genuine emergencies.

Students' Identity Card

All students under the age of 18 will carry an ETC Identity Card marked "Junior".

Junior Monitor

Whenever students under the age of 18 are studying at ETC, a Junior Monitor will be appointed to register their arrival for classes. This is over and above the standard class registration procedure and is designed to help ensure that students are accounted for at all times. This Junior Monitor will generally be the school Activities Organiser or another delegated, responsible member of staff. The Junior Monitor will keep a register exclusively comprising junior students together with information relating to:

- which classroom the student is studying in.
- which course programme (ie. Lessons timetabled) the student is following.

The Junior Monitor will supervise junior students throughout any breaks in tuition (particularly at breaktimes and during the lunchbreak).

If a student fails to arrive for classes, the Junior Monitor will, after 30 minutes, contact the student's Host Family to ascertain their whereabouts and inform the Director of Studies of the student's absence.

Please sign and return this sheet to ETC International College and make sure that your child brings an original copy with them when they travel to and from the UK.

I give permission for my child to travel unaccompanied to the UK and to be accommodated at the ETC Residence.

My child's full name is: _____ (first name / family name).

My child's date of birth is: _____ (Day / Month / Year).

My child's passport number is:

My child's nationality is:

Airport pick up has been arranged for my child by ETC International College to the ETC Residence.

My child will be collected at the airport by a registered driver working for the **"Off 2"** executive airport services company or by a driver employed by the college.

The contact number for this travel company is: 07888 709786.

The number of the ETC driver will be sent at the time of booking.

For groups, the college will arrange for a coach or minibus to collect the students from the airport.

For any queries relating to this transfer, please contact Off 2 or ETC International College. The ETC office number is 01202 559044 (office hours) and the ETC emergency number is 07966 380973.

My child's course dates are from _____ until _____

My child will be staying at the ETC Residence from _____ until _____

Please note this authorisation form also allows for room allocation of adults and juniors in the same room.

ETC Residence Address:
26 West Hill Road
Bournemouth
Dorset
BH2 5PG
Tel: + 44 (0) 10202 381890.

ETC Residence mobile: 07425 534673.

I also give permission to my child to leave ETC school premises, unsupervised by ETC staff, outside of the child's allocated class times. I understand that unless I give my permission in writing for my child to be absent from the leisure activities, he or she will be expected to attend all leisure programme activities. I agree to the curfew times by which students must return to their the ETC Residence:

17 years: 11pm.

Parent or guardian's signature:

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Full name of parent or guardian:

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The following is optional:

I also give my permission for ETC International College and Residence to take photographs of my child during normal school activities for use in class souvenirs or for future promotional materials (eg. the ETC brochure / website). I understand that these photographs will not be sold to anyone else and will only be used for the purposes stated here.

Parent or guardian's signature:

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Date:

Parent or guardian's contact details

Address:

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Telephone:

Fax / Email:

Our contact details are:

ETC International College,
24 West Hill Road, Bournemouth. BH2 5PG. England.
Telephone: + 44 1202 559044.
Fax: + 44 1202 780162.

Email: english@etc-inter.net

Website: www.etc-inter.net

Please sign and return this sheet to ETC International College