

# Customer Complaint Form

## ETC Residence



CUSTOMER INFORMATION	
Customer Name:	Customer Nationality:
Customer Contact number:	Customer Email:
Customer Address:	
Customer room:	Kind of room:
Date of Arrival:	Date of Departure:

COMPLAINT INFORMATION	
Complaint Date:	Complaint Taken by:
Complaint Details:	
Did you make the manager aware of the problem? Yes / No	
To whom did you speak to about the complaint? (please provide name and position if known)	
Was any action taken to solve the problem?	

Signature

ETC Residence  
26, West Hill Road  
BH2 5PG, Bournemouth  
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